

Title: Removing an Image from a Cover Sheet

Subtitle: Fax Thru Email

Author: Jane83

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Keywords: Cover Sheet

If you have created a custom cover sheet through Fax Thru Email, you can remove images from the cover sheet. To Remove an Image from a Cover Sheet Log in to your [Account Manager](#). In the **My Products** section, click **Fax Thru Email**. On the **Fax Thru Email** page, click **Open** next to the Fax Thru Email account you want to use. Click **Settings**. In the **Cover Sheet Options** area, click **Remove Image**. **NOTE:** The Remove Image button only displays after you have uploaded and saved your changes. To save your changes, click **OK**.