

Title: Logging Off of Web-Based Email

Subtitle: Email

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When you are finished with your Web-Based Email, you can log off of the email client. If you are using a public computer, you should log off of the email client and clear the cookies from the computer. For more information about clearing cookies, see [Clearing Cookies After Logging Off of Web-Based Email](#). To Log Off of Web-Based Email Click **Log Out**. You can also set an Inactivity Timeout through the Settings menu of Web-Based Email. To Set the Inactivity Timeout From the **Settings** menu, select **Display Settings**. Click the **Time** tab. From the **Inactivity Timeout** list, specify the amount of idle time that can elapse before the system logs you off. Click **OK**.